



# SHA REGISTRATION CHECKLIST - KENYA

## 2025

*Use this checklist to ensure you're fully prepared to register for the Social Health Authority (SHA) in Kenya.*

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### **Personal Information (Required for All Applicants)**

- National ID Number (or Birth Certificate for children)
- Full Legal Name (as it appears on your ID)
- Date of Birth
- Gender
- Marital Status
- Nationality
- Current Physical Address

### **2. Contact Details**

- Valid Mobile Number (Safaricom, Airtel, etc.)
- Active Email Address (for verification and communication)

### **3. Identification and Financial Details**

- KRA PIN (Personal Identification Number)
- Employer Information (for employed persons)
- Occupation or Business Category (for self-employed)

### **4. Dependents (Spouse, Children)**

- Spouses Full Name and ID Number

- Childrens Names, Birth Certificates, and Dates of Birth
- Relationship to Dependents
- Any dependents with special needs supporting documents

## 5. Registration Options

- Register via USSD: Dial \*147# and follow the prompts
- Register Online: Visit <https://www.sha.go.ke> and complete the form

## 6. After Registration What to Do Next

- Confirm receipt of confirmation message via SMS or Email
- Verify dependents are listed correctly
- Begin contributions via M-Pesa (Paybill number to be confirmed)
- Bookmark SHA Portal or eCitizen dashboard for updates
- Save login credentials for future access

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