



SHA REGISTRATION CHECKLIST - KENYA

2025

Use this checklist to ensure you're fully prepared to register for the Social Health Authority (SHA) in Kenya.

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Personal Information (Required for All Applicants)

- ☐ National ID Number (or Birth Certificate for children)
- ☐ Full Legal Name (as it appears on your ID)
- ☐ Date of Birth
- ☐ Gender
- ☐ Marital Status
- ☐ Nationality
- ☐ Current Physical Address

2. Contact Details

- ☐ Valid Mobile Number (Safaricom, Airtel, etc.)
- ☐ Active Email Address (for verification and communication)

3. Identification and Financial Details

- ☐ KRA PIN (Personal Identification Number)
- ☐ Employer Information (for employed persons)
- ☐ Occupation or Business Category (for self-employed)

4. Dependents (Spouse, Children)

- ☐ Spouses Full Name and ID Number

- ☐ Childrens Names, Birth Certificates, and Dates of Birth
- ☐ Relationship to Dependents
- ☐ Any dependents with special needs supporting documents


5. Registration Options

- ☐ Register via USSD: Dial *147# and follow the prompts
- ☐ Register Online: Visit <https://www.sha.go.ke> and complete the form

6. After Registration What to Do Next

- ☐ Confirm receipt of confirmation message via SMS or Email
- ☐ Verify dependents are listed correctly
- ☐ Begin contributions via M-Pesa (Paybill number to be confirmed)
- ☐ Bookmark SHA Portal or eCitizen dashboard for updates
- ☐ Save login credentials for future access

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